

Rando minutes 4 Feb 2021

In Attendance (remote):

Colin Fingler

Mike Hagen

Anna Bonga

Stephen Hinde

Peter Stary

Mark Payten

Dave Macmurchie

Dug Andrusiek

Etienne Hossack (guest)

Jeff Mudrakoff

Regrets: Doug Bjorkman

1. **Agenda:**

- Called to order at 7:06.
- Approval of agenda: Approved.
- Add schedule to agenda

2. **Minutes approval:**

- 7 Jan minutes, no comments, motion to accept: accept.

3. **Presidents Report:**

- Nigel asking about scheduling, and need of event organizers
- New health directives coming out tomorrow, but schedule may be same as last year.
- Directors update for website – prepare something to give to Eric

4. **Treasurer's Report:**

- There was a phishing attempt: an email sent to Cheryl from a fake Jacques B. requesting an e-transfer
- One term deposit pays into our account in a couple of days, can renew or redeem.
- Will be some expenses coming up for postage to send out pins.
- Not much activity this month. A few people have signed up, including one cash membership using a 2020 form.
- Have insurance coming up. Colin talked to Jeff, who is talking to Gary, Jeff is now in contact with the broker. Because of last years delays, will be due in March.

5. **Etienne presentation: Member Registration direct to Database:**

- Thank-you to Etienne for coming
- He is not happy with CCN, and has been looking for other registration providers.
- Discussion about issues with CCN and how CCN works. The often-days lag between CCN entry and transfer to our database is a problem, especially for organizers.
- Recommend something we manage ourselves for annual member registration and brevet registration. But for Populaires, use a registration provider with an API that will let us look at membership immediately. Such as CCN bikereg.com; or Race Roster. All have the same fee transaction structure: CCN is \$2.40 on \$20, others are \$2.55 on \$20.
- Discussion about options; where the data goes, and how the money is collected.
- Etienne demonstrated membership sign up.
- General consensus is that Etienne's program is a good one.

- Need to also consider insurance and timeline. Depends on how much we want to change from what we have now.

6. **Member Renewal and Fees:**

- Directors can renew our memberships as trial runs before going live.
- Colin is available to help work on the website changes. Suggest: Establishing a paper equivalent. Can finalize a 2021 waiver to go on website.
- Demonstration of Race Rosters waiver system
- Physical paper copy to sign with the same text shown on the website is still our recommended option for Populaires.
- Our bylaws state our membership year is Nov to Oct. We might want to review this.
- Once the membership expires, you're no longer a current member. Should we have a grace period? This would allow people to access the database. **Action:** Colin to take this on.
- For Directors renewal Stephen has put the membership expiry to April 2021. We need a way for people to pay dues after the membership expires. **Action:** Colin to investigate.
- **Motion:** Approval for Etienne to make staging database available for directors to try out for membership join/renewal. Colin will test first, then Stephen, then on to everyone else. We need a broad selection of skill sets to try out the registration. Eventually we will move event payment to Stripe. Motion accepted.
- **Action:** Mike to compose note to membership about what is happening regarding the website, to send to Eric for posting on the website. Post as 'this is what's happening'

7. **Schedule:**

- Current suspension is still standing, no schedule posted on website yet. Discussion about health directives and possibilities of running events.
- Discussion about how much effort should be put into coming up with organizers and routes. **Action:** Stephen will manually enter everything on the schedule onto the database, but for everything before 1st June will put TBD. Mike to explain TBD on website.
- Events can be created using Etienne's system.
- The trigger to run events is when we're allowed, probably under last summers format.
- Ideas about how to make it easier: registration, time before events run and collecting waivers in advance. If uploads are easier and can get control cards easier (after the event).

8. **Action Items:**

- Anyone can go into exec wiki and add done when the item is done.
- Mike will use minutes to add new items to the top.

9. **Roger Street Award:**

- Selection is independent of directors. It is the committee that decides, not the directors.
- **Action:** Colin to send out another email for nominations with closing date of 14 Feb. Good response so far. **Action:** Dave Mc, Mike, and Eric to draft improvements to the RSA selection process language to clarify the 'arms-length' from the Directors. This committee is to keep minutes of selection and why selection was made (a decision document). Have

something written but not made public. Could list nominees. Could create a folder on the wiki.

10. **Dan McGuire tribute:** For next month, looking for ideas.

11. **Email motion from past discussion.**

- Database migration: **Action:** Colin to send out so we have a record
- Pins are all sent out.
- Karen has some 40,000 pins that can be sent out
- Has pin design submissions.

12. **John Hathaway:**

- **Action:** Mike will go to trophy store to get Barry's name on the trophy. Mike will email him to ask about delivering the trophy or having a ceremony.

13. **Insurance:**

- Jeff has contacted broker, Gary got a renewal form, but only a few days before expiry. We currently don't have insurance, but can renew for one month to get us to March 1. We don't have an underwriter yet. Gave a summary of application process. Better to renew than have to re-negotiate a new policy.
- Discussion about insurance details. Informed insurance company of event sizes, Covid response, and social events. Submitted last years schedule as didn't have this years.
- Directors insurance is a separate policy.
- Insurance covers us for permanents as well.
- Minors cannot participate. This could be put in the bylaws.
- **Motion:** Move that we maintain the annual insurance as a continuous process rather than introducing a break: Motion accepted.
-

14. **Fleche/Social:**

- May need to cancel.

15. **Gift card for Database work:**

- Dug to contact Mighty about gift card for Etienne

16. **Action Items:**

- Review of action items on wiki

17. **Clothing:**

- Mike talked to Chris, can go to webstore and order a jersey, from Castelli.
- Propose to give Chris the go-ahead provided we can get a minimum order size of 12.
- Discussion about what the product would be. **Action:** Mike to contact Chris for more details.

18. **Next meeting**

- First Thursday of the month 7pm., Mar. 4th

19. Mtg adjourned: 9:20pm