

Rando minutes 6 Aug 2020

In Attendance (remote):

Colin Fingler
Mike Hagen
Peter Stary
Anna Bonga
Stephen Hinde
Cheryl Lynch
Jacques Belinski
Nigel Press
Jeff Mudrakoff

Regrets:

Gary Sparks

1. **Agenda:**

- Meeting being recorded
- Approval of agenda: Add: alternate routes.
- Approved.

2. **Control Cards:**

- Discussion about delays in payments and control cards
- Waiting for funds before issuing control cards, verify cheques when able.
- Waivers make for a lot of balls to juggle; cards can be delayed as a result.

3. **Registration:**

- Documents are hard to upload as each page is a different file, has to be a PDF. If riders have troubles, send files to registration team any way you can and they will take care of it.
- Once we get waivers, they are annual waivers. **Action:** Colin will upload to database. Just have to re-confirm waivers, don't have to send again.
- Events are now underway. Big thanks to Cheryl and Stephen for managing registration.
- Feel we have met the re-start goal. Members are in agreement as there have been no negative reports on any of the issues. We are in a good place if we have to contact trace.
- People have been good about adding fellow riders names to their control cards.
- Discussion about Covid guidelines and are they being followed: general agreement that riders are doing well.

4. **Treasurer's Report:**

- Bank account is going up. Lots of \$15 deposits.
- Discussion about how payments are working: we can tell who they are from, but not which event. Can put message on the e-transfer. Can issue a report and for which event or ask people to put event name in comment box.
- Jacques gets a summary of payments.

5. **Planning:**

- Reminder: want to put together planning scenarios for 2021, financially. Projections, financial options. May have to raise fees.
- Waiver front: errors on forms are decreasing, uploading a challenge for some.
- Not seeing many changes, (times, start/finish point, DNF's who want to try again). Flexibility is adding to the workload.
- Discussion about spreading out the burden: One objective could be to get everything ready 4 weeks before event date, so can go smoothly and can do pre-ride earlier.
- Getting scanned cards at end of ride can be hard. Suggest: send email or text to registrar when they are finished so organizer knows they are home safely. (Write on route sheet for people to do this)

6. **Database:**

- Transition to database was easy
- Etienne putting in a lot of effort into fixing it. **Propose:** he receive an honorarium instead of his Coast Mtn registration being paid as had been the original plan.
- Discussion about proposal: Suggest \$250 gift card: Agreed. Colin, Nigel and Stephen will decide on what kind of gift card.

7. **On-line Waiver:**

- Once uploaded will be less urgent, still a few questions about process as migrate to new system.
- System prompts to do waivers.
- Try it out, questions? Contact registration team.

8. **Re-rides:**

- Discussion about whether or not multiple attempts should be permitted.
- **Propose:** Create a make-up weekend using existing routes. Island Sept 19th. Lower Mainland Sept 12th. Agreed. Regional co-ordinators can put rides in and decide dates.
- ACP is willing to be flexible.
- **Propose:** Permanents can be done during the brevet window, just not on official ride date. Agreed.
- **Proposal:** If you start an event and DNF you will have no option to ride a second time unless there are special circumstances considered by directors. Eg: Pre-ride can be made up if ride is unrideable. Motion carried. It is not retro-active, so those who have been told they can re-do can re-do so far.

9. **Incident reporting:**

- There were 2 crashes on the lower mainland 300. Cheryl filled out incident forms for both people. Need incident field added to database. Incident in Island 300, all finished successfully but write up on incident as a private note.
- Stephen pasted incident into private notes. No follow up needed, no injury.

- Field has been added, need to make Gary aware. Cheryl to add about incidents from Lower Mainland 300.
- We have an obligation to collect incident reports, to have Gary review for next meeting, and inform us of what our obligations are. Action: Colin to talk to Gary.

10. Waiver policy:

- One document for 2021, Gary and Colin to put something together.
- **Action:** Colin to have discussion with Eric about migrating waivers.

11. Refund policy:

- Will give credit for next event.

12. Schedule:

- Any concerns for longer rides? People need to be able to stay overnight somewhere.
- Nigel and Stephen have no concerns for 600. Accommodations for where to start so people can schedule sleep is up to organizer. Personal support: If a long gap between controls can have a mid-point control so people can get support.
- Glitches in schedule, a few unknown routes. They should be posted.

13. Results when ride window still active?

- Results are entered when a control card comes in. There is a check box where can or cannot show results so results be held till after event is over. Colin to investigate code change request so results can be seen. Issue is that when results are entered it pushes registration information down the page. Keeping it hidden allows registration to stay on the page. Discussion about how to solve the issue.

14. AGM planning:

- Obligated to have an AGM.
- Director candidates, election, possibilities: Zoom, outdoor, on-line, Coast Tsawwassen Inn. Action: Jeff to contact Coast Tsawwassen Inn to see if they have a bigger room. They are holding the room. Will not be a buffet.
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15. Alternate routes:

- Share same controls, but have different options for how to get there. Up to the organizer/route co-ordinator. However, database can only accommodate one route.
- Discussion to be continued.
- Bob's 1000 – should stay in BC for health reasons.

16. Action Items:

- Went over action items, as listed on Wiki.

17. Next meeting:

- Sept 3rd, 2020, 6:30.