Rando Meeting 9 July 2020

Present: Anna Bonga
Mike Hagen
Colin Fingler
Peter Stary
Jacques Belinski
Cheryl Lynch
Nigel Press
Gary Sparks
Stephen Hinde
Jeff Mudrakoff

1. Past meetings:
   Action : Cheryl to finish final for minutes from 29 June meeting minutes.
   - Approval of agenda

2. President's report:
   - We have returned to the road.

3. Treasurer's Report:
   - Ride payments are coming in, $15 from each rider. Some as E-transfers, some as paypal (cost to rider is higher for paypal). We will be able to download and put into spreadsheet.
   - Haven't made any payments. Have to manually transfer paypal funds.
   - Webex: Hasn't been cancelled yet. We are not getting charged unless we use it.
   - Could look at budget scenarios for next year to keep us at a sustainable level.

4. Restart actions:
   - Going over of Covid-restart action items:
   - On-line brevet registration is being used. Etienne has done a lot of work on this. Hoping to open registration into the database in the next week.
   - Ryan has been testin on-line version.
   - Waivers: Using on-line submission of waivers: there will be an annual covid waiver, an annual waiver at time of membership registration, and event waiver where when riders agree to the covid and annual membership conditions again, for verified users.
   - A week or two away from regular annual membership waivers.
   - On-line payment working well.
   - For next year, combine the event waiver and covid waiver, and roll it into the membership waiver.
   - For future discussion: Signing of waivers in front of volunteers for next year.
   - Covid rules for riders and covid outbreak action plan has gone out.
   - Registration support team: whoever is available, set it up as a training exercise.
   - Implemented checklist for google form spreadsheet.
   - Seems that using mobile site to register will work.

5. Insurance:
   - Update sent to Bill, the broker, with links to what we've done re covid restart. Haven't heard from them as of yet.

6. Calendar:
   - Early bird 200 has been run.

7. Lessons learned:
   - Went over lessons learned from the last few rides.
   - Can accept waivers signed electronically. Discussion about difference between electronic and digital waivers. Both are valid if can trace provider of signature as signee.   An email may not be acceptable but may be okay through a valid platform such as the database.
   - Uploading waivers onto google drive makes it retrievable.
   - Discussion about printing of control cards: Some people can have print issues. Therefore can send as PDF, and can send route sheet for people to adjust as needed. Single sided printing for control card makes it universal
   - Pre-ride: pick the day you want.
   - Event: submit 3 days beforehand, can switch so people can ride together.
   - Discussion about ride date: Event waiver has to have the ride date on it, but can be a range. Name of event and date is to identify event not date.
   - Discussion about signing procedures.
   - **Propose**: until we have our new system in place we ask for an annual covid waiver, and an annual event waiver, and ask that riders submit for each and every event, validate it each time. Accepted
   - As soon as Etiennes system kicks in treatment of 2 waivers are the same.
   - **Propose**: Annual covid waiver, annual event waiver, signed copy of covid and signed of event at each event until waivers in place in new system. Neither form tied to a specific event. Accepted.
   - CCN link is not working with our database. Having trouble getting membership number, so Colin is manually creating them in the database.
   - Ask riders to write group riders on control card beforehand.

8. Pre-ride needs to be before official event.
   - Routes need to be ridden at least a week before the event.
   - Organizer focus is about the route.
   - Can shift start/finish to any control.
   - Want people to see the event page before registering.
   - Start grid for each event on rando pony stretched out over the ride window period.
   - Discussion around start times and start places and number of people in starting group.
   - 8 in a start slot. Could do 10.
   - Can check registration on database to ensure riders are registered.
   - Colin is sending email to registrants once they have registered with ride information and rules for riders.

- After the ride riders send Cheryl a scan the of control card and she Cheryl will mail a sticker.
- People can keep their control cards if they want. Sticker has their name and time on it.
- **Action**: Colin to add that riders keep their cards. In theory, all controls should be info controls.

9. Rider experience requirements:
   - Discussion about what being an experienced randonneur means.
   - Discussion about whether rider experience is required.
   - Riders need to know what an experienced rider means, or for a specific ride, if experienced is required. Eg: a remote 1000 km. Relates to rider safety.
   - **Propose**: Regional co-ordinators can decide as to what experience level is appropriate: Agreed.

10. Permanents:
    - A Covid month is a month where riding was not permitted. The streak is non-Covid months, so July is the next month in the streak. If you rode in March and the next month is July, then your streak continues. Permanents were cut of in late March. If you didn't ride in March, but had planned to ride in the last week, you can call it a covid month.

11. Schedule:
    - Buchaneer is the 11th or 12th, after which the event will move to completed pile. But the ride window is still open to do the ride. It is hard to indicate on the website, so put window on for events.

12. Hoping for live demo of Etienne's system by next meeting.

13. Action items: Went over action items:
    - Grants for students, can get a student to help.
    - Can ask Eric to line up as a programmer, put up a posting, could work for Etienne
    - Any student can apply

14. Next meeting: Thu 6 Aug 6:30