

## **MINUTES OF MEETING - B.C. RANDONNEURS CYCLING CLUB**

Held: Tuesday, **Aug 08, 2017** at 453 West 12 Ave. Vancouver

Executive Members Attending: Jacques Bilinski, Chris Cullum, Will Danicek, Colin Fingler, Cheryl Lynch, Darren Maclachlan, Jeff Mudrakoff, Nigel Press

Executive Members Attending via WebEx: none

Regrets: Jodi Caddick, Etienne Hossack, Dave King, Stephen Hinde, John Oswald, Peter Stary

Guests: none

Minutes are available on line, <http://www.randonneurs.bc.ca>. Look for the "About BC Randonneurs" section, bottom right corner of home page.

Called to Order at 7:03 pm

**Approval of Agenda:** Approved as prepared. Chris/Will  
The minutes of the Jun 13 meeting were approved as prepared. Cheryl/Chris

### **President's Report –**

No report. Etienne still away after LEL.

### **Treasurer's Report – Jacques Bilinski**

Chequing account balance is back up after the hit of CanPop revenue (~\$8000). General discussion of how brevet accounting reports can be rather 'informal'. The organizer's checklist contains a good instruction of how to financially report. Tabled as a fall action item, after the 2018 organizers are identified, to prepare a 'nudge' email c/w a good example, for coordinators to send to their ride organizers

### **Regional Route Coordinator's Reports**

*Southern Interior* – no report (LEL)

*Vancouver Island* – no report (LEL)

*Lower Mainland* – Nigel Press

An organizer has been found for Sept 2 1000 – Gary Baker, with help from Barry Chase – looking at a Langley start/finish.

Jaime Guzman has pre-ridden the Summer LM400. Smoke is a concern. Note the 3am start time.

## **Other Business**

*AGM Planning* – October 15 Action Items include:

- a. Book the usual venue (Town & Country in Ladner) – 30-40 - Colin
- b. Confirm or book the brunch - Colin
- c. Prepare a Draft Agenda – Colin/Etienne
- d. Website announcements c/w RandoPony - Etienne
- e. Previous minutes, financials & agenda, constitution change (BC non-profits) to website – Colin
- f. Confirm MC – Etienne
- g. Talk to Karen about the usual Pin handouts (Rambling?) – Colin
- h. Will we have another Golden Saddle to handout (DA @ 99,705) – unassigned
- i. Organize the social ride on morning prior – Chris/Etienne
- j. Need to recruit a new director recruiter (the Gary Baker role) – unassigned
- k. Need to recruit new executive members - all
- l. Other agenda items – present the updated Ride Organizer's checklist, populaire fees? (maybe not a good idea); organizer volunteer interest? Jeff's award eligibility matrix

*Feedback* – Jeff reported an email from Ivan Young about ways to discourage the 'racing' mindset of some the CanPop attendees. Discussion included some thoughts as:

- report DNF for no stamps
- enforce the min times (& report no lower time than the 30kph min time)
- more pre-event communication to discourage the race atmosphere and note the time reporting practice.

## **Future Business – Tabled Items**

Club clothing policy and practice.

Standard Mileage reimbursement credit of \$0.30/km – still valid? (Current Government rate is \$0.54)

Improve/clarify BCR listserve Reply vs ReplyAll behaviour

Review & confirm Fees for next year's events

Permanents – control open/close times, clarify waiver & approval process

After the 2018 brevet organizers are identified, to prepare a 'nudge' email c/w a good financial reporting example, for coordinators to send to their ride organizers

Track status of Super 600 eligibility for the ACP 5000/10000 medal

**Review Action Items** – listed below

The meeting was adjourned at 8:27 pm. Jeff/Darren

**Next Meeting:**      **7pm Tue Sep 12** at 453 West 12 Ave (City Hall)

**Action Items:****New:**

1. AGM items – (see Other Business items above)
2. Nigel to contact Theo Roth re: 2018 Seattle ride dates
3. Cheryl to produce a draft 2018 BCR ride schedule.

**Ongoing:**

1. Colin to combine the Insurance FAQ with comments on Asana topic
2. Chris Dave/Nigel/Jodi to work on updating Ride Organizer's Checklist (waiting on website) using Google.docs; include the volunteer pre-event listing.
3. All – provide/update website Bios to Etienne.
4. Etienne/Stephen - New Web Site
5. Colin/Etienne to follow-up on Fleche rule clarifications (extra km and LFL criteria).
6. Etienne/Colin – develop action plan to transition to comply with the new BC Societies Act (needed for October AGM)
7. Colin – clarify and post criteria for the Rambling Randonneur award regarding treatment of Fleche/Trace as an LM event (not included).
8. Etienne – adjust Schedule page logic to report event name in route field if no route yet exists (Request to Ryan)
9. Etienne will distribute the standard Excel form to the route coordinators to send to the organizers, and also add a download link to both web sites.
10. Dave King to add some copies of the new Incident & Volunteer forms to the LM Ride Organizer boxes. Check with Mark Ford for Island Boxes.
11. Etienne – follow up with Ryan why some members (eg. Will, Stephen) do not get the expected action email when requesting a password reset.
12. Nigel – to send email to Wim Kok with the new 'generic' email address contact for ride organizers to use to request updates - [database@randonneurs.bc.ca](mailto:database@randonneurs.bc.ca).
13. Andy to collect the CanPop incident reports and make available to the executive.
14. Cheryl to followup on process to keep incident reports with the event waivers. Could use a database attribute to track and make available to organizers (confidentially).
15. Andy/Nigel to prepare a CanPop tip sheet for future organizers.
16. Colin to reply to Jill Benz via Bob G. on her Fleche award proposal.
17. Jeff to finalize, distribute & post the Award Eligibility criteria.
18. Etienne to respond to image use emailed request.

**Completed:**

1. Stephen H. to add a note to the new Waiver form to indicate Payment & type.
2. Andy will send a condolence message.
3. Cheryl to clarify the outstanding eligibility question (Super 600) for the ACP 5000/10000 medal – it is not eligible, but that may change.
1. Nigel/Cheryl to produce a current club clothing inventory report.

## Insurance FAQ (Draft):

1. What is the insurance/liability distinction between public events (populaires) and club events (brevets) and permanents?  
A. General insurance covers members. Need special insurance for non-member events.
2. What is the significance of needing a memberships (club event) or not (public event), even if an event waiver is signed. ???
3. What is the insurance criteria/significance for the type of events we organize (i.e. eco-tourism, US routes, >50 participant cutoff, distance)  
A. Covered world wide
4. Jeff recalled previous discussion on the need for both parents' signatures on a Minor's Event Waiver form & will research whether the club may have already had a lawyer's opinion on this. (2013 BC Court Case Wong vs. Lok's Martial Arts Centre)  
A.???? Require both signatures?  
SH IF we ALLOW minors, they must be accompanied by guardian/parent. Recommend that this should be our policy. Cannot ride alone. Goal is reasonable care (minor can't enter into contract, nor sign away their rights.  
  
4a. What if someone sues us on behalf of a damaged minor. Covered?
5. Given the recent last-minute 'blow-up' on Capri's forms requirements for the VicPop, what should be on the organizer's checklist to prevent a similar future event for all rides open to the public (non-members)?  
  
Andy: early contact of Capri with All 3- 4 special events, to get quote & need for 'additional insurers (controls)' Check list is ...
6. What is the liability to event (non-member) volunteers and to organizers for volunteer actions (or lack of)?
7. third-party risk. Eg. rider in our event causes an accident in the US, member can't sue, but can damaged third party sue us?
8. Confirm timing of when Insurance is paid and process to get insurance riders for Populaire as our standard coverage is only for club members. Needed for VicPop, PacPop, CanPop events – CowPop also?

## APPENDIX

### 2016/17 Executive

President	Etienne Hossack
Vice-President	Nigel Press
Treasurer	Jacques Bilinski
Secretary	Colin Fingler

### Members at Large:

Chris Cullum	Jodi Caddick
Will Danicek	Stephen Hinde
Dave King	Cheryl Lynch
Darren Maclachlan	Jeff Mudrakoff
John Oswald	Peter Stary

### Volunteers Include:

VI Brevet Coordinator	Mark Ford
LM Brevet “	Nigel Press
SI Brevet “	Bob Goodison
Peace Brevet “	Wim Kok
Organizer Recruitment	Gary Baker
Equipment	Dave King

New Year's Populaire	Mike Croy
Victoria Populaire	Roxanne Stedman
Cowichan Populaire	Dave McMurchie
Pacific Populaire	Will Danicek
Canada Day Populaire	Andy Reimer
Membership Renewals	Cheryl Lynch
Fleche Pacifique	Cheryl Lynch
Spring Social	Etienne Hossack
ACP Correspondent	Cheryl Lynch

Clothing	John Oswald/Chris Cullum
Database	Ryan Golbeck
Permanents	Bob Koen & Eric Fergusson
Pins & Medals	Karen Smith
RandoPony	Doug Latornell
WebSite Updates	Eric Fergusson
WebSite Development	Etienne Hossack