

## **MINUTES OF MEETING - B.C. RANDONNEURS CYCLING CLUB**

Held: Tuesday, **July 11, 2017** at 453 West 12 Ave. Vancouver

Executive Members Attending: Jacques Bilinski, Jodi Caddick, Chris Cullum, Will Danicek, Colin Fingler, Etienne Hossack, Dave King, Cheryl Lynch, Jeff Mudrakoff, John Oswald, Nigel Press

Executive Members Attending via WebEx: Stephen Hinde

Regrets: Darren Maclachlan, Peter Stary

Guests: Andy Reimer

Minutes are available on line, <http://www.randonneurs.bc.ca>. Look for the "About BC Randonneurs" section, bottom right corner of home page.

Called to Order at 7:09 pm

**Approval of Agenda:** Approved as prepared. Dave/John  
The minutes of the Jun 13 meeting were approved as prepared. Cheryl/Nigel

### **President's Report** – Etienne

Back working on the website. There is a copy of the database now on EH's computer. SH advises that he is still available & willing to assist. EH/SH to coordinate effort following LEL & the VI 600 (Late Aug/early Sep). One objective is to manage the database dependency on Ryan G. (SQL database using Python code to access).

### **Treasurer's Report** – Jacques Bilinski

Chequing account balance is low (~\$1400), but CanPop revenue should be arriving soon. Net revenue to club from CanPop is expected to exceed \$5000. Andy to provide a more detailed update.

### **Regional Route Coordinator's Reports**

*Southern Interior* – Bob Goodison via email

Nothing new report from the Interior. Lots of smoke from the forest fires.

*Vancouver Island* – Stephen Hinde

Mark Payten's new route, which avoids the Malahat, is being used for the summer 400 - 'Tour of the Bays', which includes many of the less-traveled roads between Mill Bay and Nanaimo. This past weekend the summer 300 went well with 7 out of 7 riders completing the event.

*Lower Mainland* – Nigel Press

There were no riders of the June 24 1000. Still looking for an organizer for the Sept 2 1000. Andy Reimer will report on the Canada Day Populaire.

All set for the Desperado 200 next weekend. There is still some tweaks needed to the route for Bob Koen's August 5<sup>th</sup> Olympic 1000 (km 750 near Everett).

### **Peace to Parliament** - Stephen Hinde et al

Successful completion of this unique event. There were 16 riders who completed all 4 brevets.

### **Canada Day Populaire** – Andy Reimer

Some stats of the July 1<sup>st</sup> event:

|  |          |
|--|----------|
| 652 reg. riders, 637 starters (over 100 more than 2016), 573 finishers |          |
| Registration revenue:  | \$14,300 |
| Prelim. Expenses:  | \$ 7,900 |
| Net to Club:   | \$ 6,400 |

Discussion of the staggered start times – generally positive impact on the event, but without more volunteers, day-of changes are difficult to accommodate. May also need to consider a limit on ridership for future events.

There were several incidents that sent riders to hospital. One appeared to be a heart attack, from which, sadly, the rider did not recover. Andy will send a condolence message to the surviving spouse.

Andy will collect the incident reports and make available to the executive.

Stephen Hinde suggested an executive-access electronic folder for these reports – Cheryl to follow up.

Andy will NOT be organizing this event in 2018, but will provide a 'tip sheet' for the use of future CanPop organizers

### **Other Business**

*Another Fleche Award* – discussed an emailed proposal from Bob Goodison "... visiting with Jill Benz last weekend and the subject of a memorial award for Randy came up. Jill would like to see an annual award. Since the Fleche was Randy's favourite ride, her idea was a trophy for the Fleche team with the greatest elevation gain in their route. She has a beautiful large wooden bowl made by Randy that she suggested mounting on a wooden base, which would probably be built by one of their daughters (they inherited his woodworking skills)." General interest from exec in pursuing the concept - noted that 'clear award criteria' is important. John O will draft such criteria for the exec to consider. Colin to reply via Bob to Jill on status.

*Waivers for Permanents* – disjointed discussion about the need for individual event waivers, why members should even need waivers, is the waiver simply a notification of intent to ride, and what is the approval process, including 'what is being approved. Tabled to provide clarity.

*Award Event Eligibility* – Jeff and Etienne led the exec through Jeff's usefull summary grid document. Some edits along the way. Cheryl to clarify some

eligibility questions (Super 600) on the ACP 5000 & 10000 medals. Jeff to finalize and distribute to executive.

*Email Request to use BCR posted images* – Etienne to respond to request – ok as long as photo credit is maintained.

*Club Clothing* – Chris noted that the inventory is somewhat less than we had carried in the past – there is about \$3000 that has been ordered and paid for. Will/Etienne noted that this is news to much of the executive and recommended that some sort of inventory report would be helpful in developing & implementing a club clothing policy. Nigel/Cheryl offered to produce an inventory. [Post-meeting note – see email thread on this topic from July 2017]

### **Future Business – Tabled Items**

Club clothing policy and practice.

Standard Mileage reimbursement credit of \$0.30/km – still valid?

Improve/clarify BCR listserve Reply vs ReplyAll behaviour

Review & confirm Fees for next year's events

Permanents – control open/close times, clarify waiver & approval process

**Review Action Items** – listed below

The meeting was adjourned at 9:03 pm. Etienne/Jeff

**Next Meeting:**       **7pm Tue Aug 8** at 453 West 12 Ave (City Hall)

## Action Items:

### New:

1. Andy to collect the CanPop incident reports and make available to the executive.
2. Cheryl to followup on executive-access electronic folder for incident reports.
3. Andy will send a condolence message.
4. Andy/Nigel to prepare a CanPop tip sheet for future organizers.
5. Colin to reply to Jill Benz via Bob G. on her Fleche award proposal.
6. Cheryl to clarify the outstanding eligibility question (Super 600) for the ACP 5000/10000 medal.
7. Jeff to finalize, distribute & post the Award Eligibility criteria.
8. Nigel/Cheryl to produce a current club clothing inventory report.
9. Etienne to respond to image use emailed request.

### Ongoing:

1. Colin to combine the Insurance FAQ with comments on Asana topic
2. Chris Dave/Nigel/Jodi to work on updating Ride Organizer's Checklist (waiting on website) using Google.docs; include the volunteer pre-event listing.
3. All – provide/update website Bios to Etienne.
4. Etienne/Stephen - New Web Site
5. Colin/Etienne to follow-up on Fleche rule clarifications (extra km and LFL criteria).
6. Etienne/Colin – develop action plan to transition to comply with the new BC Societies Act (needed for October AGM)
7. Colin – clarify and post criteria for the Rambling Randonneur award regarding treatment of Fleche/Trace as an LM event (not included).
8. Etienne – adjust Schedule page logic to report event name in route field if no route yet exists (Request to Ryan)
9. Etienne will distribute the standard Excel form to the route coordinators to send to the organizers, and also add a download link to both web sites.
10. Dave King to add some copies of the new Incident & Volunteer forms to the LM Ride Organizer boxes. Check with Mark Ford for Island Boxes.
11. Etienne – follow up with Ryan why some members (eg. Will, Stephen) do not get the expected action email when requesting a password reset.
12. Nigel – to send email to Wim Kok with the new 'generic' email address contact for ride organizers to use to request updates - [database@randonneurs.bc.ca](mailto:database@randonneurs.bc.ca).
13. Stephen H. to add a note to the new Waiver form to indicate Payment & type.

**Completed:**

1. Stephen to follow up with Bob G and Eric to document Susan G. as co-recipient of the Roger Street Volunteer award with Bob G.
2. Jeff to summarize the current status of Award Event Eligibility and recommended changes for executive approval (table format perhaps?)
3. Jacques/Will – get the necessary insurance riders for the next Populaire events – CanPop.
4. Nigel/Will – contact Andy for an update on the CanPop
5. Stephen/Etienne to discuss how to best leverage Stephen's offer of assistance on the website development.

**Deleted:**

- 1.

## Insurance FAQ (Draft):

1. What is the insurance/liability distinction between public events (populaires) and club events (brevets) and permanents?  
A. General insurance covers members. Need special insurance for non-member events.
2. What is the significance of needing a memberships (club event) or not (public event), even if an event waiver is signed. ???
3. What is the insurance criteria/significance for the type of events we organize (i.e. eco-tourism, US routes, >50 participant cutoff, distance)  
A. Covered world wide
4. Jeff recalled previous discussion on the need for both parents' signatures on a Minor's Event Waiver form & will research whether the club may have already had a lawyer's opinion on this. (2013 BC Court Case Wong vs. Lok's Martial Arts Centre)  
A.???? Require both signatures?  
SH IF we ALLOW minors, they must be accompanied by guardian/parent. Recommend that this should be our policy. Cannot ride alone. Goal is reasonable care (minor can't enter into contract, nor sign away their rights.  
  
4a. What if someone sues us on behalf of a damaged minor. Covered?
5. Given the recent last-minute 'blow-up' on Capri's forms requirements for the VicPop, what should be on the organizer's checklist to prevent a similar future event for all rides open to the public (non-members)?  
  
Andy: early contact of Capri with All 3- 4 special events, to get quote & need for 'additional insurers (controls)' Check list is ...
6. What is the liability to event (non-member) volunteers and to organizers for volunteer actions (or lack of)?
7. third-party risk. Eg. rider in our event causes an accident in the US, member can't sue, but can damaged third party sue us?
8. Confirm timing of when Insurance is paid and process to get insurance riders for Populaire as our standard coverage is only for club members. Needed for VicPop, PacPop, CanPop events – CowPop also?

## APPENDIX

### 2016/17 Executive

|                |                  |
|----------------|------------------|
| President      | Etienne Hossack  |
| Vice-President | Nigel Press      |
| Treasurer      | Jacques Bilinski |
| Secretary      | Colin Fingler    |

### Members at Large:

|                   |                |
|-------------------|----------------|
| Chris Cullum      | Jodi Caddick   |
| Will Danicek      | Stephen Hinde  |
| Dave King         | Cheryl Lynch   |
| Darren Maclachlan | Jeff Mudrakoff |
| John Oswald       | Peter Stary    |

### Volunteers Include:

|                       |                           |
|-----------------------|---------------------------|
| VI Brevet Coordinator | Mark Ford                 |
| LM Brevet “           | Nigel Press               |
| SI Brevet “           | Bob Goodison              |
| Peace Brevet “        | Wim Kok                   |
| Organizer Recruitment | Gary Baker                |
| Equipment             | Dave King                 |
| New Year’s Populaire  | Mike Croy                 |
| Victoria Populaire    | Roxanne Stedman           |
| Cowichan Populaire    | Dave McMurchie            |
| Pacific Populaire     | Will Danicek              |
| Canada Day Populaire  | Andy Reimer               |
| Membership Renewals   | Cheryl Lynch              |
| Fleche Pacifique      | Cheryl Lynch              |
| Spring Social         | Etienne Hossack           |
| ACP Correspondent     | Cheryl Lynch              |
| Clothing              | Chris Cullum              |
| Database              | Ryan Golbeck              |
| Permanents            | Bob Koen & Eric Fergusson |
| Pins & Medals         | Karen Smith               |
| RandoPony             | Doug Latornell            |
| WebSite Updates       | Eric Fergusson            |
| WebSite Development   | Etienne Hossack           |