

MINUTES OF MEETING - B.C. RANDONNEURS CYCLING CLUB

Held: Tuesday, **February 14, 2017** at 453 West 12 Ave. Vancouver

Executive Members Attending: Jacques Bilinski, Jodi Caddick, Chris Cullum, Will Danicek, Colin Fingler, Etienne Hossack, Dave King, Cheryl Lynch, Darren Maclachlan, Jeff Mudrakoff, John Oswald, Nigel Press

Executive Members Attending via WebEx: Stephen Hinde

Regrets: Peter Stary

Guests: none

Minutes are available on line, <http://www.randonneurs.bc.ca>. Look for the "About BC Randonneurs" section, bottom right corner of home page. Or contact the club secretary.

Called to Order at 7:11 pm

Approval of Agenda: Approved as prepared. Nigel/Chris

Approval of Minutes of Previous Meeting:

The minutes of the Jan 10 meeting were approved as prepared. Will/Chris

President's Report – Etienne

1. Web-Site –Etienne is working on this – still lots to do. Soft target late March. Working on including new logo (instead of the old) throughout pages & forms.
2. Spring Social is booked at Moose's Down Under for 6pm on Sat 4 March 2017. Social ride earlier in the day – Chris/Dave/John to organize. Awards: Super Randonneur, Roger Street Award, Iron Butt, Rambling Randonneurs, BC 12, 10,000 km. The Roger Street Award Committee is Doug Latornell and Stephen Hinde.
3. CCN Membership link is live and now current to 2017.

Treasurer's Report – Jacques Bilinski

Not much to report. Membership fees have started trickling in.

Regional Route Coordinator's Reports

Southern Interior – Bob Goodison via email

Routes are now posted for all the Interior rides except for Ron Stewart's Peace to Parliament 400. Bob will add the ferry schedule to the 600 route closer to the ride date of 10 June. The Vernon Rona store has agreed to let riders park in their lot during the Monashee 600. Also note that for the start of the SI 300, the parking lot at the Versatile Travel Centre is posted 2 hr max, but when asked if all-day parking was ok for riders, they said yes and offered a 10% rider discount as well.

Bob is still unable to log into the database to change brevet start times – need to contact Chris, Cheryl or Ryan to get updates made. Cheryl will add the link in the SI schedule to the P to P database brevet link and also add Ron Stewart as the organizer.

Vancouver Island – Mark Ford via email

Held a meeting last week to review the plans for the Spring Populaire on 2 April and to complete the brevet organization assignments. The Populaire plans are well underway. The routes (50k and 100k) have been defined and the courses will be pre-ridden a number of times before the event to ensure the cue sheets are clear, and where markers need to be placed at locations where riders could go off course. We plan again to collect email address from all Populaire riders so that we follow up with an email to invite them to participate in the spring brevets.

The brevet organizer list should be complete by the end of the month. We will not be having a VI Spring Social this year. Cheryl will update the organizer and route information in the database.

Mark plans to send a note to all of the brevet organizers to ensure where possible all routes are pre-ridden and cue sheets check to ensure they are accurate and 'easy' to follow.

Lower Mainland – Nigel Press/Chris Cullum

Cheryl Lynch is organizing this year's Fleche Pacifique, and will update the start date in the database to 4 pm on 5 May (Fri). Colin has booked the 2 bedroom cabin again for the weekend and also the banquet room and Sunday brunch.

All routes and organizers are established for the Spring series. There are still some opportunities to organize a summer 1000 and some fall 200's. Also note that Theo Wyne will likely change the route for his summer 300 from the Whatcom Wamble to an all BC route similar to the Gran Fondo with a Cypress climb tossed in.

Some discussion ensued about the treatment of riders held up by border delays. No new policy was proposed, but organizers for events with border crossing routes are reminded to encourage riders to have all necessary paperwork – any

inordinate delays for border checks (or any other reason beyond a riders control) can always be referred to the regional coordinator/executive for time adjustment consideration.

Etienne reminds all planners to use MS Excel for their route sheets, rather than PDF. He will distribute the standard Excel form to the route coordinators to send to the organizers, and also add a download link to the web site. Also EH will update the on-line schedule such that if the route is known, then display the route name, but if the route is unknown, then display the event name, rather than 'Unknown'.

Peace to Parliament - Stephen Hinde

This event now has its own information page, linked from the home page. There are 12 riders to date pre-registered for all 4 brevets.

Other Business

Super Randonneurs pins – Cheryl will get date stickers to apply to the pins.

Fleche organizers (Cheryl and Colin) will encourage riders to purchase their memberships on-line via CCN well before the event to reduce the pre/post-event paperwork.

Some email exec discussion on inclusion of the BCCC \$5 membership add-on option to the on-line CCN registration. The paper membership form has included this option for years. Consensus is to include. Darren/Etienne to follow up with CCN.

Colin reported an email request from Mark Payten, a new VI brevet organizer, asking about organizer insurance coverage documentation. Jacques will distribute the document to the exec & Colin will forward to Mark and add to our insurance draft FAQ page.

Stephen encouraged nominations for worthy recipients of this year's Roger Street award.

Review Action Items – listed below

The meeting was adjourned at 7:55 pm.

Next Meeting: **7pm Tue Mar 14** at 453 West 12 Ave (City Hall)

Action Items:

New:

1. Etienne will distribute the standard Excel form to the route coordinators to send to the organizers, and also add a download link to the web site.
2. Cheryl – apply date stickers to the 2016 SR medals
3. Darren/Etienne to follow up with CCN to include the BCCC membership add-on option.
4. Jacques will distribute the new insurance document to the exec & Colin will forward to Mark Payten and add to our insurance draft FAQ page.
5. Doug/Stephen – solicit nominations and select a Roger Street award recipient.

Ongoing:

1. Colin to combine the Insurance FAQ with comments on Asana topic (Etienne to email Asana extract)
2. Chris to work on updating Ride Organizer's Checklist (waiting on website); include the volunteer pre-event listing.
3. All – provide/update website Bios to Etienne.
4. Etienne to coordinate with Cycling BC calendar.
5. Etienne - New Web Site
6. Colin/Etienne to follow-up on Fleche rule clarifications (extra km and LFL criteria).
7. Colin to get all Fleche Trophy's engraved.
8. Jeff to summarize the current status of Award Event Eligibility and recommended changes for executive approval (table format perhaps?)
9. Etienne/Colin – develop action plan to transition to comply with the new BC Societies Act
10. All – Determine Event Organizers for 2017
11. Dave/Cheryl/Will - to bring examples of incident reports to next meeting to use as a base for developing a standard organizer incident report form.
12. Colin – clarify and post criteria for the Rambling Randonneur award regarding treatment of Fleche/Trace as an LM event (not included).
13. Jacques/Will – get the necessary insurance riders for the Populaire events. VicPop – done; PacPop – not done; CowPop - ? CanPop – not done.
14. Chris/Dave/John – organize the March 4 Social ride
15. Doug/Stephen – solicit nominations and select a Roger Street award recipient.
16. Colin – prepare a Social event awards agenda
17. Nigel/Chris/Colin – advise ride organizers of the insurance advice to log volunteers' names prior to the start of an event.
18. Cheryl – update the Vancouver Island schedule per Mark Ford's 30 Jan email update.
19. Cheryl – apply date stickers to the 2016 SR medals

20. Etienne – adjust Schedule page logic to report event name in route field if no route yet exists.

Completed:

1. Etienne – establish the Roger Street Award Committee
2. Etienne – ask Eric to fix the CCM membership link to 2017.
3. Andy – purchase the MailChimp emailer credits
4. Nigel – find a new Fleche Pacifique organizer
5. Colin – Submit annual Society Fees & Exec list
6. Cheryl will add the link in the SI schedule to the P to P 400 database brevet link and also add Ron Stewart as the organizer.

Deleted:

1. John – add use of photo control comment (@organizer discretion) to ride organizer's resources/checklist section of website.

Insurance FAQ (Draft):

1. What is the insurance/liability distinction between public events (populaires) and club events (brevets) and permanents?
A. General insurance covers members. Need special insurance for non-member events.
2. What is the significance of needing a memberships (club event) or not (public event), even if an event waiver is signed. ???
3. What is the insurance criteria/significance for the type of events we organize (i.e. eco-tourism, US routes, >50 participant cutoff, distance)
A. Covered world wide
4. Jeff recalled previous discussion on the need for both parents' signatures on a Minor's Event Waiver form & will research whether the club may have already had a lawyer's opinion on this. (2013 BC Court Case Wong vs. Lok's Martial Arts Centre)
A.???? Require both signatures?
SH IF we ALLOW minors, they must be accompanied by guardian/parent. Recommend that this should be our policy. Cannot ride alone. Goal is reasonable care (minor can't enter into contract, nor sign away their rights.

4a. What if someone sues us on behalf of a damaged minor. Covered?
5. Given the recent last-minute 'blow-up' on Capri's forms requirements for the VicPop, what should be on the organizer's checklist to prevent a similar future event for all rides open to the public (non-members)?

Andy: early contact of Capri with All 3- 4 special events, to get quote & need for 'additional insurers (controls)' Check list is ...
6. What is the liability to event (non-member) volunteers and to organizers for volunteer actions (or lack of)?
7. third-party risk. Eg. rider in our event causes an accident in the US, member can't sue, but can damaged third party sue us?
8. Confirm timing of when Insurance is paid and process to get insurance riders for Populaire as our standard coverage is only for club members. Needed for VicPop, PacPop, CanPop events – CowPop also?

APPENDIX

2016/17 Executive

President	Etienne Hossack
Vice-President	Nigel Press
Treasurer	Jacques Bilinski
Secretary	Colin Fingler

Members at Large:

Chris Cullum	Jodi Caddick
Will Danicek	Stephen Hinde
Dave King	Cheryl Lynch
Darren Maclachlan	Jeff Mudrakoff
John Oswald	Peter Stary

Volunteers Include:

VI Brevet Coordinator	Mark Ford
LM Brevet “	Chris Cullum/Nigel Press
SI Brevet “	Bob Goodison
Peace Brevet “	Wim Kok
Organizer Recruitment	Gary Baker
Equipment	Nigel Press

New Year's Populaire	Mike Croy
Victoria Populaire	Roxanne Stedman
Pacific Populaire	Will Danicek
Membership Renewals	Cheryl Lynch
Fleche Pacifique	Cheryl Lynch
Spring Social	Etienne Hossack
ACP Correspondent	Cheryl Lynch

Clothing	Chris Cullum
Database	Ryan Golbeck
Permanents	Bob Koen & Eric Fergusson
Pins & Medals	Karen Smith
RandoPony	Doug Latornell
WebSite Updates	Eric Fergusson
WebSite Development	Etienne Hossack