

MINUTES OF MEETING - B.C. RANDONNEURS CYCLING CLUB

Held: Tuesday, **November 08 2016** at 453 West 12 Ave. Vancouver

Executive Members Attending: Jacques Bilinski, Chris Cullum, Will Danicek, Colin Fingler, Dave King, Cheryl Lynch, Darren MacLachlan, John Oswald

Executive Members Attending via WebEx: Stephen Hinde

Regrets: Jodi Caddick, Etienne Hossack, Jeff Mudrakoff, Nigel Press, Peter Stary

Guests: none

Minutes are available on line, <http://www.randonneurs.bc.ca>. Look for the "About BC Randonneurs" section, bottom right corner of home page. Or contact the club secretary.

Called to Order at 7:14 pm

Approval of Agenda: Approved as prepared. Stephen/Chris

Approval of Minutes of Previous Meeting:

The minutes of the Sept 13 meeting were approved as prepared. Darren/Dave

Introductions of New Executive

Welcome Cheryl and John!

President's Report – Etienne (email)

1. Web-Site –Etienne & Andy are working on this – still lots to do. Soft target late January.
2. Database logins might break over the winter – don't panic. Ryan G. & Etienne are aware, but will deal with it when the new website is in better shape.
3. Nov 28 2016 – new BC Societies Act comes into effect. Two year process starts to transition to compliance with the new Act. Volunteer to assist? Colin offered to assist.
4. Year Goals include:
 - a. Issues with volunteer recruitment & retention (avoid burn out)
 - b. Recruit New members
 - c. Identify Event organizers by the end of 2016

Treasurer's Report – Darren MacLachlan /Jacques Bilinski

Most of Darren's duties are now transferred to Jacques. Cheque signing authorization is established with bank (two of Jacques, Darren, Etienne) Rocky accounting is likely finalized (Roy N. is away) and no loss! Financial Statements for 2015 approved at the Oct AGM.

Regional Route Coordinator's Reports

Cheryl confirmed that the 2017 Schedule is now confirmed with ACP

Southern Interior –

No Update. Colin offered to solicit Bob Goodison prior to future meetings for an update to report.

Vancouver Island – Stephen Hinde

Confirmed that Mark Ford is the new Vancouver Island Route Coordinator
Noted that Roxanne Stedman is the new organizer of the Victoria Populaire – tentatively scheduled for Sun April 2nd

Lower Mainland – Chris Cullum

Jaime Guzman's Fall Flatlander is ready to go on Friday. Jaime pre-rode it last week.

Discussed the Dec 2016 LM 200, which by oversight, was not included in the ride calendar we sent to ACP. We had 'penciled in' Dec 2017 as the ride, not 2016, in our working spreadsheet. So no Dec 200. Cheryl was surprised that the executive had considered such an event, given the potential danger (iciness and darkness) that comes with a ride that time of year. Good point.

Rambling Hell Week - Stephen Hinde

Stephen and Ron Stewart are the ride organizers for this event. Dates are:

Sun 18th:	300 start FSJ to Mackenzie
Mon 19th:	400 start Mackenzie to Williams Lake
Wed 21st:	600 start Williams Lake to Tsawwassen
Sat 24th:	200 start Duncan to Victoria

Post-Meeting Note: followup from AGM – need action item to clarify criteria for the Rambling Randonneur award regarding Fleche/Trace as an LM event.

2017 Pins

Reference Karen Smith email with 6 submissions for Brevet Pin design

Brevet Pin – 6 submissions – discussed & voted

First Choice was Manfred's 'Lane Ends' with black border (no name split)

Second Choice was Mike Carter's Stop Watch

Fleche/Trace/VicPop

Agreed to go with Karen's suggestion to rework the current pin designs

Canada Day

Organizer Andy Reimer is working on a design for this

Pac Pop/Generic Populaire

Lots of discussion on proposal to use the Orca design for this pin and the Winding Road (with some added trees) for the Generic Populaire. But reusing the Orca year after year might not be as colour distinct as the Ride Organizer (Will) would like. He does have a point. Action item for Will to consider & recommend designs.

Colin to report decisions to Karen Smith

2017 Ride Calendar

Cheryl will move the 2017 Event into Database (with Ryan)

Other Business

New Club PO Box is established – Jacques, Nigel & Cheryl have keys

Dave King is now responsible for locker (from Nigel). Jeff & Danelle also have keys.

Will Danicek advised the exec of an insurance action related to an injury suffered by a rider on the 2016 Pacific Populaire. This person has retained a lawyer who has contacted the City of Richmond regarding these injuries. The City of Richmond was listed as a co-insured on BCR's liability insurance, which was a requirement to gain permission to organize the event on City of Richmond streets. Will described the club's situation at this point as an interested bystander, but also noted our insurer's advice to log and report any such incidents at the time and advise the insurer. Action item: Dave, Cheryl & Will to bring examples of such reports to next meeting to use as a base for developing a standard ride organizer incident report form

John noted that one of his interests as a new exec member is to recruit/encourage new, younger members

Cheryl noted that one of her particular interests as a returning exec member is one of being more (or sufficiently) safety conscious – are we duly diligent in our route design, event organization, support, etc. Some discussion on this subject followed – support for the standard incident report form as advised by Will above. Also to look at some means of easily gathering post-ride feedback – perhaps tying in to RandoPony

Stephen asked Route Coordinators to remind their organizers that for information controls, the question should go on the Control Route and not the Route Sheet.

Review Action Items – listed below

The meeting was adjourned at 8:30 pm.

Next Meeting: 7pm Tue Dec 13 at 453 West 12 Ave (City Hall)

Action Items:

New:

1. Étienne - Book venue for Spring Social. Moose's is OK unless someone can offer a better alternative.
2. Colin – Submit annual Society Fees & Exec list
3. Etienne/Colin – develop action plan to transition to comply with the new BC Societies Act
4. All – Determine Event Organizers for 2017
5. Colin – update Karen on the Pin decisions
6. Will – work with Karen to Pick Populaire Pins
7. Cheryl -I move the 2017 Event into Database (with Ryan)
8. Dave/Cheryl/Will - to bring examples of incident reports to next meeting to use as a base for developing a standard ride organizer incident report form

Ongoing:

1. Colin to combine the Insurance FAQ with comments on Asana topic.
2. Chris to work on updating Ride Organizer's Checklist (waiting on website)
3. All – provide/update website Bios to Etienne
4. Etienne to coordinate with Cycling BC calendar.
5. Etienne - New WebSite
6. Unassigned - to solicit Bob Koen input on the request for a non-resident member to report out-of-BC permanents via the BC Randonneurs
7. Colin/Etienne to follow-up on Fleche rule clarifications (extra km and LFL criteria).
8. Colin to get all Fleche Trophy's engraved.
9. Jeff to summarize the current status of Award Event Eligibility and recommended changes for executive approval (table format perhaps?)
10. Unassigned - Explore CanPop 150 grant potential & jersey options.

Completed:

1. Andy - Send out AGM Ballot c/w Fall Update
2. Andy – Confirm AGM venue & social ride
3. All – view and review the 2017 Ride Calendar (link sent by email) before 10 October
4. All – find a new meeting location for Oct & beyond.
5. All – actively recruit exec members for 2017

Deleted:

1. **Unassigned** to check the organizer checklists.

Insurance FAQ (Draft):

1. What is the insurance/liability distinction between public events (populaires) and club events (brevets) and permanents?
A. General insurance covers members. Need special insurance for non-member events.
2. What is the significance of needing a memberships (club event) or not (public event), even if an event waiver is signed. ???
3. What is the insurance criteria/significance for the type of events we organize (i.e. eco-tourism, US routes, >50 participant cutoff, distance)
A. Covered world wide
4. Jeff recalled previous discussion on the need for both parents' signatures on a Minor's Event Waiver form & will research whether the club may have already had a lawyer's opinion on this. (2013 BC Court Case Wong vs. Lok's Martial Arts Centre)
A.???? Require both signatures?
SH IF we ALLOW minors, they must be accompanied by guardian/parent. Recommend that this should be our policy. Cannot ride alone. Goal is reasonable care (minor can't enter into contract, nor sign away their rights.

4a. What if someone sues us on behalf of a damaged minor. Covered?
5. Given the recent last-minute 'blow-up' on Capri's forms requirements for the VicPop, what should be on the organizer's checklist to prevent a similar future event for all rides open to the public (non-members)?

Andy: early contact of Capri with All 3- 4 special events, to get quote & need for 'additional insurers (controls)' Check list is ...
6. What is the liability to event (non-member) volunteers and to organizers for volunteer actions (or lack of)?
7. third-party risk. Eg. rider in our event causes an accident in the US, member can't sue, but can damaged third party sue us?

APPENDIX

2016/17 Executive

President	Etienne Hossack
Vice-President	Nigel Press
Treasurer	Jacques Bilinski
Secretary	Colin Fingler

Members at Large:

Chris Cullum	Jodi Caddick
Will Danicek	Stephen Hinde
Dave King	Cheryl Lynch
Darren Maclachlan	Jeff Mudrakoff
John Oswald	Peter Stary

Volunteers Include:

VI Brevet Coordinator	Mark Ford
LM Brevet “	Chris Cullum
SI Brevet “	Bob Goodison
Peace Brevet “	Wim Kok
Equipment	Nigel Press
Victoria Populaire	Roxanne Stedman
Pacific Populaire	Will Danicek
Membership Renewals	Cheryl Lynch
Fleche Pacifique	
Spring Social	Etienne Hossack
ACP Correspondent	Cheryl Lynch
Clothing	Chris Cullum
Database	Ryan Golbeck
Permanents	Bob Koen & Eric Fergusson
Pins & Medals	Karen Smith
RandoPony	Doug Latornell
WebSite Updates	Eric Fergusson
WebSite Development	Etienne Hossack