

MINUTES OF MEETING - B.C. RANDONNEURS CYCLING CLUB

Held: Tuesday, **Sep 12, 2017** at 453 West 12 Ave. Vancouver

Executive Members Attending: Jacques Bilinski, Chris Cullum, Will Danicek, Colin Fingler, Etienne Hossack, John Oswald, Nigel Press

Executive Members Attending via WebEx: Cheryl Lynch, Stephen Hinde

Regrets: Jodi Caddick, Dave King, Darren Maclachlan, Jeff Mudrakoff, Peter Stary

Guests: none

Minutes are available on line, <http://www.randonneurs.bc.ca>. Look for the "About BC Randonneurs" section, bottom right corner of home page.

Called to Order at 7:13 pm

Approval of Agenda: Approved as prepared. Will/Chris

Approval of Minutes: The draft minutes of the Aug 08 meeting were corrected to show John Oswald as not attending and otherwise approved as prepared. Will/Chris

President's Report – Etienne
Some database work.

Treasurer's Report – Jacques Bilinski
Jacques will work with Darren to finalize the 2016 Financial Statements & an overview report for the upcoming AGM

Regional Route Coordinator's Reports

Southern Interior – Bob Goodison

The Interior season is now finished with the completion of the Dam to Dam to Dam 300. A huge thank you to Susan Goodison and Carol Hinde for volunteering. Just over half of the pre-registered riders showed up on ride day, so having Randopony up months in advance didn't help (was possibly the opposite of help). Bob has not complete the financial report yet, but notes that obviously it lost money again. This leaves 3 choices for future editions:

1. Scrap the ride. (Not in favour of this because it's an excellent route.)
2. No support - only for riders that can do a self-supported 300. Not hard to do, as I did it on the pre-ride, packing lots of food, and using a steri-pen to treat water.
3. Accept that it is going to lose money, and subsidize from other Interior rides that have low or no expenses.

Let me know your thoughts. Discussion – exec endorsed option 3 and further noted that it is not even necessary to ‘subsidize’ specifically from other Interior rides, but only rather from Club funds. It is accepted and understood by the exec that not every brevet’s fees will cover its particular expenses.

Bob will send out an email to Interior riders to see what they want for events next year, and possibly recruit event organizers (hah!).

Vancouver Island – Mark Ford

No major news. The organization of our "Fall Islander" 200K scheduled for the 24th September is well under way. The pre registration has attracted four riders so far.

Lower Mainland – Nigel Press

Some confusion as to who the organizer is for the 17 Sept Fall Flatlander – Robert Eldridge or Gary Baker or ???. Will D. will followup to confirm. <Post-meeting note: Robert E. confirmed as organizer>

Other Business

AGM Planning – October 15 Action Items include:

- a. Book the usual venue (Town & Country in Ladner) – 30-40 - done
- b. Confirm or book the brunch - Colin
- c. Prepare a Draft Agenda – Colin/Etienne
- d. Send Member notice & nomination solicitation email - Etienne
- e. Website announcements c/w RandoPony - Etienne
- f. Previous minutes, financials & agenda, constitution change (BC non-profits) to website – Colin
- g. Confirm Etienne as MC – done
- h. Talk to Karen about the usual Pin handouts (Rambling?) – Colin
- i. Will we have another Golden Saddle to handout (DA @ 99,705) – no, maybe at March Social
- j. Organize the social ride on morning prior – Chris/Etienne
- k. Need to recruit new executive members - all
- l. Other agenda items – all
- m. Confirm Election Officer – Etienne to solicit Gary B. or Rick D.
- n. Jacques/Darren to finalize the 2016 Financial Statements
- o. Jacques to prepare annual Treasurer report
- p. Etienne to prepare annual President report
- q. Colin to remind the regional route coordinators to prepare their year-end updates

Current Directors interested to continue to 2018:

Etienne as President	John as Vice President			
Jacques as Secretary	Colin, but not as Secretary			
Nigel	Stephen	Cheryl	Jodi?	Jeff?
Chris	Will	Darren?	Peter?	Dave?

2018 Schedule – on-line update of the draft Google Document. Etienne has document link. Schedule as updated as ‘near-final’ – Etienne will review with the SI, VI & Peace regional coordinators. Target to complete (via email) is 30 Sept

Cheryl to communicate final Schedule to ACP. Etienne to update database.

Future Business – Tabled Items

Club clothing policy and practice.

Standard Mileage reimbursement credit of \$0.30/km – still valid? (Current Government rate is \$0.54)

Improve/clarify BCR listserve Reply vs ReplyAll behaviour

Review & confirm Fees for next year’s events

Permanents – control open/close times, clarify waiver & approval process

After the 2018 brevet organizers are identified, to prepare a ‘nudge’ email c/w a good financial reporting example, for coordinators to send to their ride organizers

Track status of Super 600 eligibility for the ACP 5000/10000 medal

Review Action Items – listed below

The meeting was adjourned at 8:50 pm. John/Nigel

Next Meeting: **1 pm Sun Oct 15 (AGM)**
 at Delta Town & Country Inn in Ladner

Action Items:

New:

1. AGM items – (see Other Business items above)
2. Will D. to confirm the organizer for the 17 Sep Fall Flatlander
3. Cheryl will confirm the dates for the 2018 Fleche and call HHS to book the cabin/event
4. Stephen will approach Mark Ford to act as VI Regional Coordinator and/or director for 2018

Ongoing:

1. Colin to combine the Insurance FAQ with comments on Asana topic
2. Dave//Jodi to work on updating Ride Organizer's Checklist (waiting on website) using Google.docs; include the volunteer pre-event listing.
3. All – provide/update website Bios to Etienne.
4. Etienne/Stephen - New Web Site
5. Colin/Etienne to follow-up on Fleche rule clarifications (extra km and LFL criteria).
6. Etienne/Colin – develop action plan to transition to comply with the new BC Societies Act (needed for October AGM)
7. Colin – clarify and post criteria for the Rambling Randonneur award regarding treatment of Fleche/Trace as an LM event (not included).
8. Etienne – adjust Schedule page logic to report event name in route field if no route yet exists (Request to Ryan)
9. Etienne will distribute the standard Excel form to the route coordinators to send to the organizers, and also add a download link to both web sites.
10. Etienne – follow up with Ryan why some members (eg. Will, Stephen) do not get the expected action email when requesting a password reset.
11. Etienne – to send email to Wim Kok with the new 'generic' email address contact for ride organizers to use to request updates - database@randonneurs.bc.ca.
12. Andy/Nigel to collect the CanPop incident reports and make available to the executive.
13. Cheryl to followup on process to keep incident reports with the event waivers. Could use a database attribute to track and make available to organizers (confidentially).
14. John to draft a new Fleche/Trace Award criteria (per existing process) for the Benz memorial as suggested by Jill Benz/Bob Goodison
15. Jeff to finalize, distribute & post the Award Eligibility criteria.
16. Nigel to contact Theo Roth re: 2018 Seattle ride dates
17. Etienne will review with the 2018 draft schedule with SI, VI & Peace regional coordinators.
18. All – finalize the 2018 Ride Schedule by 30 Sept
19. Cheryl to communicate final Schedule to ACP.
20. Etienne to update database with 2018 Ride Schedule

Completed:

1. Cheryl to produce a draft 2018 BCR ride schedule.
2. Andy/Nigel to prepare a CanPop tip sheet for future organizers
3. Colin to reply to Jill Benz via Bob G. on her Fleche award proposal.
4. Dave King to add some copies of the new Incident & Volunteer forms to the LM Ride Organizer boxes. Check with Mark Ford for Island Boxes.

Deleted:

1. Etienne to respond to image use emailed request.

Insurance FAQ (Draft):

1. What is the insurance/liability distinction between public events (populaires) and club events (brevets) and permanents?
A. General insurance covers members. Need special insurance for non-member events.
2. What is the significance of needing a memberships (club event) or not (public event), even if an event waiver is signed. ???
3. What is the insurance criteria/significance for the type of events we organize (i.e. eco-tourism, US routes, >50 participant cutoff, distance)
A. Covered world wide
4. Jeff recalled previous discussion on the need for both parents' signatures on a Minor's Event Waiver form & will research whether the club may have already had a lawyer's opinion on this. (2013 BC Court Case Wong vs. Lok's Martial Arts Centre)
A.???? Require both signatures?
SH IF we ALLOW minors, they must be accompanied by guardian/parent. Recommend that this should be our policy. Cannot ride alone. Goal is reasonable care (minor can't enter into contract, nor sign away their rights.

4a. What if someone sues us on behalf of a damaged minor. Covered?
5. Given the recent last-minute 'blow-up' on Capri's forms requirements for the VicPop, what should be on the organizer's checklist to prevent a similar future event for all rides open to the public (non-members)?

Andy: early contact of Capri with All 3- 4 special events, to get quote & need for 'additional insurers (controls)' Check list is ...
6. What is the liability to event (non-member) volunteers and to organizers for volunteer actions (or lack of)?
7. third-party risk. Eg. rider in our event causes an accident in the US, member can't sue, but can damaged third party sue us?
8. Confirm timing of when Insurance is paid and process to get insurance riders for Populaire as our standard coverage is only for club members. Needed for VicPop, PacPop, CanPop events – CowPop also?

APPENDIX

2016/17 Executive

President	Etienne Hossack
Vice-President	Nigel Press
Treasurer	Jacques Bilinski
Secretary	Colin Fingler

Members at Large:

Chris Cullum	Jodi Caddick
Will Danicek	Stephen Hinde
Dave King	Cheryl Lynch
Darren Maclachlan	Jeff Mudrakoff
John Oswald	Peter Stary

Volunteers Include:

VI Brevet Coordinator	Mark Ford
LM Brevet “	Nigel Press
SI Brevet “	Bob Goodison
Peace Brevet “	Wim Kok
Organizer Recruitment	Gary Baker
Equipment	Dave King

New Year's Populaire	Mike Croy
Victoria Populaire	Roxanne Stedman
Cowichan Populaire	Dave McMurchie
Pacific Populaire	Will Danicek
Canada Day Populaire	Andy Reimer
Membership Renewals	Cheryl Lynch
Fleche Pacifique	Cheryl Lynch
Spring Social	Etienne Hossack
ACP Correspondent	Cheryl Lynch

Clothing	John Oswald/Chris Cullum
Database	Ryan Golbeck
Permanents	Bob Koen & Eric Fergusson
Pins & Medals	Karen Smith
RandoPony	Doug Latornell
WebSite Updates	Eric Fergusson
WebSite Development	Etienne Hossack