

MINUTES OF MEETING - B.C. RANDONNEURS CYCLING CLUB

Held: Tuesday, **March 14, 2017** at 453 West 12 Ave. Vancouver

Executive Members Attending: Jacques Bilinski, Jodi Caddick, Will Danicek, Colin Fingler, Etienne Hossack, Dave King, Nigel Press

Executive Members Attending via Phone: Cheryl Lynch

Regrets: Chris Cullum, Stephen Hinde, Darren Maclachlan, Jeff Mudrakoff, John Oswald, Peter Stary

Guests: none

Minutes are available on line, <http://www.randonneurs.bc.ca>. Look for the "About BC Randonneurs" section, bottom right corner of home page. Or contact the club secretary.

Called to Order at 7:00 pm

Approval of Agenda: Approved as prepared. Dave/Nigel

Approval of Minutes of Previous Meeting:

The minutes of the Feb 14 meeting were approved as prepared. Jodi/Dave

President's Report – Etienne

1. Web-Site –Etienne is working on this – still lots to do.
2. LM Spring Social was held at Moose's Down Under, after a social ride. Bob Goodison is the 2016 recipient of the Roger Street Award for outstanding contribution to the Club.
3. CCN Membership link is live and now current to 2017- however still waiting for CCN to get the BCCC adder option enabled to match the paper form.
4. New Incident and Volunteer list forms discussion. Nigel will forward to all LM Ride Organizers. Colin to forward to other regional ride coordinators to do the same.
5. Dave King has taken over from Chris the updating of the Ride Organizer checklist documents – to convert to Google.docs.

Treasurer's Report – Jacques Bilinski

Club and Ride Organizer insurance premium paid ~\$2500.

Director's Liability Insurance premium just paid ~\$200.

Event pins just paid \$11,000. (Typical annual expenditure)

94 2017 memberships to date (there were 186 in 2016)

Regional Route Coordinator's Reports

Southern Interior – Bob Goodison via email
Nothing new to report

Vancouver Island – Mark Ford via email
Planning for the VicPopulaire and “Tour of Victoria” 200k underway.

Lower Mainland – Nigel Press
Cheryl Lynch is organizing this year's Fleche Pacifique, and will update the start date in the database to 4 pm on 5 May (Fri).

Except for the summer and fall 1000's, all routes and organizers are established. Note that the Whatcom Wamble route for the summer 300 (Theo/Gary) is likely to change.

Peace to Parliament - no update

There are now 17 riders to date pre-registered for all 4 brevets.

Other Business

Will - Deirdre would like to distribute BC Rando promo bookmarks at the finish of the Pac Pop, to promote the CanPop and LM 200 events. \$85 requested – approved (use the new club logo)

Clothing – agree to have a clothing discussion at upcoming meeting to get update on inventory and a recommended policy maintaining a deliberate stock of some items for sale at events.

Etienne – Eric has proposed a change to the Permanent Rules with respect to Event/Waiver forms. To send to BCR exec for comment

Insurance – Jacques to confirm that all insurance contacts have the new club address

Review Action Items – listed below

The meeting was adjourned at 7:52 pm.

Next Meeting: **7pm Tue Apr 11** at 453 West 12 Ave (City Hall)

Action Items:

New:

1. Etienne to ask Doug to fix the RandoPony Pre-Registration link
2. Colin to request Stephen to forward his Bob Goodison R.S. award write-up to Eric for posting to Web Page.
3. Nigel/Colin will forward new Incident Report & Volunteer List forms to the ride coordinators to use for future events.
4. Dave King to add some copies of the new Incident & Volunteer forms to the LM Ride Organizer boxes.
5. Etienne – add Clothing/Inventory discussion to future meeting agenda
6. Jacques to confirm that all insurance contacts have the new club address
7. Cheryl – update the Fleche start time to 4pm on 5 May (Fri)
8. Etienne – Eric has proposed a change to the Permanent Rules with respect to Event/Waiver forms. EH to send to BCR exec for comment

Ongoing:

1. Colin to combine the Insurance FAQ with comments on Asana topic (Etienne to email Asana extract)
2. Chris Dave/Nigel to work on updating Ride Organizer's Checklist (waiting on website) using Google.docs; include the volunteer pre-event listing.
3. All – provide/update website Bios to Etienne.
4. Etienne - New Web Site
5. Colin/Etienne to follow-up on Fleche rule clarifications (extra km and LFL criteria).
6. Colin to get all Fleche Trophy's engraved. (Will has the M&M)
7. Jeff to summarize the current status of Award Event Eligibility and recommended changes for executive approval (table format perhaps?)
8. Etienne/Colin – develop action plan to transition to comply with the new BC Societies Act
9. Colin – clarify and post criteria for the Rambling Randonneur award regarding treatment of Fleche/Trace as an LM event (not included).
10. Jacques/Will – get the necessary insurance riders for the next Populaire events. CowPop - ? CanPop – not done.
11. Nigel/Chris/Colin – advise ride organizers of the insurance advice to log volunteers' names prior to the start of an event.
12. Cheryl – update the Vancouver Island schedule per Mark Ford's 30 Jan email update.
13. Etienne – adjust Schedule page logic to report event name in route field if no route yet exists (Request to Ryan)
14. Etienne will distribute the standard Excel form to the route coordinators to send to the organizers, and also add a download link to both web sites.
15. Darren/Etienne to follow up with CCN to include the BCCC membership add-on option.

Completed:

1. All – Determine Event Organizers for 2017
2. Jacques will distribute the new insurance document to the exec & Colin will forward to Mark Payten and add to our insurance draft FAQ page.
3. Doug/Stephen – solicit nominations and select a Roger Street award recipient.
4. Dave/Cheryl/Will - to bring examples of incident reports to next meeting to use as a base for developing a standard organizer incident report form.
5. Jacques/Will – get the necessary insurance riders for the Populaire events. VicPop – done; PacPop – not done
6. Chris/Dave/John – organize the March 4 Social ride
7. Colin – prepare a Social event awards agenda

Deleted:

1. Cheryl – apply date stickers to the 2016 SR medals
2. Etienne to coordinate with Cycling BC calendar (would require all BCR members to join Cycling BC at \$40 each).

Insurance FAQ (Draft):

1. What is the insurance/liability distinction between public events (populaires) and club events (brevets) and permanents?
A. General insurance covers members. Need special insurance for non-member events.
2. What is the significance of needing a memberships (club event) or not (public event), even if an event waiver is signed. ???
3. What is the insurance criteria/significance for the type of events we organize (i.e. eco-tourism, US routes, >50 participant cutoff, distance)
A. Covered world wide
4. Jeff recalled previous discussion on the need for both parents' signatures on a Minor's Event Waiver form & will research whether the club may have already had a lawyer's opinion on this. (2013 BC Court Case Wong vs. Lok's Martial Arts Centre)
A.???? Require both signatures?
SH IF we ALLOW minors, they must be accompanied by guardian/parent. Recommend that this should be our policy. Cannot ride alone. Goal is reasonable care (minor can't enter into contract, nor sign away their rights.

4a. What if someone sues us on behalf of a damaged minor. Covered?
5. Given the recent last-minute 'blow-up' on Capri's forms requirements for the VicPop, what should be on the organizer's checklist to prevent a similar future event for all rides open to the public (non-members)?

Andy: early contact of Capri with All 3- 4 special events, to get quote & need for 'additional insurers (controls)' Check list is ...
6. What is the liability to event (non-member) volunteers and to organizers for volunteer actions (or lack of)?
7. third-party risk. Eg. rider in our event causes an accident in the US, member can't sue, but can damaged third party sue us?
8. Confirm timing of when Insurance is paid and process to get insurance riders for Populaire as our standard coverage is only for club members. Needed for VicPop, PacPop, CanPop events – CowPop also?

APPENDIX

2016/17 Executive

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| President | Etienne Hossack |
| Vice-President | Nigel Press |
| Treasurer | Jacques Bilinski |
| Secretary | Colin Fingler |

Members at Large:

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| Chris Cullum | Jodi Caddick |
| Will Danicek | Stephen Hinde |
| Dave King | Cheryl Lynch |
| Darren Maclachlan | Jeff Mudrakoff |
| John Oswald | Peter Stary |

Volunteers Include:

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|-----------------------|--------------------------|
| VI Brevet Coordinator | Mark Ford |
| LM Brevet “ | Chris Cullum/Nigel Press |
| SI Brevet “ | Bob Goodison |
| Peace Brevet “ | Wim Kok |
| Organizer Recruitment | Gary Baker |
| Equipment | Dave King |

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| New Year's Populaire | Mike Croy |
| Victoria Populaire | Roxanne Stedman |
| Pacific Populaire | Will Danicek |
| Membership Renewals | Cheryl Lynch |
| Fleche Pacifique | Cheryl Lynch |
| Spring Social | Etienne Hossack |
| ACP Correspondent | Cheryl Lynch |

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|---------------------|---------------------------|
| Clothing | Chris Cullum |
| Database | Ryan Golbeck |
| Permanents | Bob Koen & Eric Fergusson |
| Pins & Medals | Karen Smith |
| RandoPony | Doug Latornell |
| WebSite Updates | Eric Fergusson |
| WebSite Development | Etienne Hossack |