

MINUTES OF MEETING
B.C. RANDONNEURS CYCLE CLUB

Held: Tuesday, February 10, 2015 at 1500 West Georgia, Vancouver BC
Committee Members Attending: Darren Maclachlan, Chris Cullum, Andy Reimer, Sylvia Lee, Colin Fingler, Etienne Hossack, David King, Ed Person

Committee Members Attending by WebEx: Stephen Hinde, Mike Croy, Jim Runkel

Regrets: Jeff Mudrakoff, Bob Goodison

Minutes are available on line, <http://www.randonneurs.bc.ca>. Look for the "About BC Randonneurs" section, bottom right corner of home page.

Please note that any club member can still request an email copy of the minutes by contacting the club secretary.

Called to Order: The meeting was called to order at 7:15 pm

Approval of Agenda:

Approved as prepared.

Approval of Minutes of Previous Meeting:

It was moved, seconded and carried to adopt the minutes of the January 13 meeting as prepared.

Agenda Items:

President's Report – Andy Reimer

Andy got 30 promotional posters printed and showed them at the meeting. Progress on the website continued. Currently, integration between the website and the database is in progress. The welcome letter and membership cards will be sent tomorrow to the approximately 70 members that have registered thus far. Every two weeks, Andy will grab the list of new members and repeat this process.

Treasurer's Report – Darren Maclachlan

The ACP bill came in last month and was \$1300. Last year, the bill was \$900 and the difference is due to currency rates. Darren raised a concern about the balance in the bank. There was a figure that was decided on in previous years as a contingency fund. Stephen explained that the balance should be \$25000 to \$50000. The minimum amount of \$25000 is meant to cover start up costs at the beginning of each season. The additional \$25000 (which brings the total to \$50000) is meant for contingency for such events such as the need for hiring a lawyer. Darren checked the statements and a donation has not yet been made with the John Hathaway funds. The bill for the pins is due to come in late March and last year's bill was \$9000. Darren confirmed that the balance in the bank will be sufficient to cover the expected impending expenses.

Regional Route Coordinator's Report – Southern Interior – Bob Goodison

Bob sent his report in via email, which is copied here:

"Routes for the spring series except for the 400 km. are now posted. I hope to be doing an unofficial pre ride of the 200 and 300 in March. We need to point out that it is extra important for people to pre register or let the organizer know they are coming for the Interior rides because in most cases the organizer is riding, and will not wait for late riders if they are not expected. If they have told us they are coming, we will wait a reasonable amount of time.

I have ordered 200 non reflective BC Randonneurs stickers and 100 reflective ones. They should arrive this week. I will divide them between regions, and regions can re-order directly if they want more."

Regional Route Coordinator's Report – Vancouver Island – Mike Croy

The PBP Info night is tomorrow night. On Feb 22, Mike will be pre-riding the Chilly 200 for March 1. So far, 50 people have signed up.

Regional Route Coordinator's Report – Lower Mainland – Chris Cullum

Chris explained he has not had much time nor will he have much time for the next couple months to dedicate to his role as the Regional route coordinator for the Lower Mainland. During the meeting, David King volunteered to help with this role to ensure organizers are on track with their ride preparations.

Spring Social

Andy has booked the venue – Moose's. Andy talked with Ben C. regarding visiting his brewery on the social ride. Ed volunteered to manage the clothing sales for the event. Chris will take the leftover clothes after the event. Colin and David volunteered to man the door. Andy volunteered to organize the social ride.

Fleche

Two teams from the US have already registered for the Trace. Colin will put together a brochure explaining the Fleche for the Spring Social. He is also looking to modify the registration form to make it easier to manage.

PBP

Andy confirmed with Michel that the hotel rooms have been reserved. Andy asked whether using a Google form that everyone can modify and select which nights they want to stay would be feasible. Everyone agreed this would work. Andy will send an email to the newsgroup and to the general membership with a link to the Google form.

Review Action Items

The action items were reviewed. See Action Items section below.

Other business

- Andy will order 50 patches for the club.

The meeting was adjourned at 7:49 pm.

Next meeting will be at 7 pm on March 10 and will be conducted via WebEx.

Action Items:

New Items:

1. Darren to make the donation to BC Cycling Coalition with the John Hathaway funds.
2. Colin to put together a brocher explaining the Fleche for the Spring Social.
3. Andy to send an email containing a link to a Google form for club members to figure out booking of hotel rooms for PBP.

On-going Items

1. Andy to draft an email for distribution to members of the club asking for consent to receive club emails that may contain commercial interests. Andy to also follow up with Ryan G to determine if new fields can be added to the database to track the information required by the new anti-spam laws (date of consent and method of consent). Andy will also investigate open source email systems to help maintain lists of people who have opted to received information e.g. for pacific populaire and Canada Day ride. The membership form will also need to be updated to allow members to opt out of receiving emails. Andy looked into several tools, such as MailChimp, that will automatically manage this for us. ← Andy explained this is complete, but it will not be sent until he sends the membership packages to the members.
2. Chris to work on updating Ride Organizer's Checklist in the fall.
3. Chris to look into High-vis vests that meet European requirements.
4. Andy to set up MailChimp to automatically send an email with the President's Welcome report and a pdf of a membership card for membership registrations.

Completed Items:

1. Andy to start working on material for helping to educate members on insurance coverage, waivers and liability.
2. Andy to let Michel know to reserve the rooms at Hotel Pavillon and to coordinate booking of the rooms for club members.
3. Darren to check the accounting records to see if the \$5000 donation had been made to the BC Cycling

Coalition.

4. Sylvia to contact some former Roger Street award recipients to see if they would be interested in sitting on this year's Roger Street committee to determine this year's award recipient.
5. Andy to contact Michel regarding booking the PBP hotel.
6. Andy to contact Karen regarding pins for this year.
7. Andy to get 50 copies of the promotional poster for the club printed.
8. Bob to order 100 frame stickers.
9. Andy to look into sew on patches for the club.

Appendix

2014-2015 Committee

	Position:
Andy Reimer	President
Stephen Hinde	Vice President
Darren Maclachlan	Treasurer
Sylvia Lee	Secretary
Mike Croy	Member at Large: Vancouver Island Brevets Coordinator
Chris Cullum	Member at Large: Lower Mainland Brevets Coordinator
Bob Goodison	Member at Large: Southern Interior Brevets Coordinator
Colin Fingler	Member at Large
Étienne Hossack	Member at Large
Jeff Mudrakoff	Member at Large
David King	Member at Large
Ed Person	Member at Large
Jim Runkel	Member at Large

Some of our many volunteers

	Position:
Tracy Barill	Permanents Co-Coordinator, Ride Organizer
Luis Berhardt	Ride Organizer
Richard Blair	Ride Organizer
Bob Boonstra	Ride Organizer
Kevin Bruce	Ride Organizer
Barry Chase	Ride Organizer
Brynne Croy	Ride Organizer
Will Danicek	Ride Organizer
Rick Den Braber	Ride Organizer
Colin Fingler	Fleche Coordinator
Graham Fishlock	Ride Organizer
Keith Fletcher	Ride Organizer
Keith Fraser	Ride Organizer
Mark Ford	Ride Organizer
Doug Fox	Ride Organizer
Carol Hinde	Ride Organizer
Ali Holt	Canada Day Populaire, Co-Coordinator
Roger Holt	Canada Day Populaire, Co-Coordinator
Mikael Jansson	Ride Organizer
Bob Koen	Permanents Co-Coordinator, Ride Organizer
Wim Kok	Peace District, Route Coordinator, Ride Org
Manfred Kuchenmuller	Ride Organizer
Danelle Laidlaw	Pacific Populaire Organizer, Clothing
Doug Latornell	Rando Pony
Phillip Lennox	Ride Organizer
Cheryl Lynch	Data Manager, ACP Rep, Ride Organizer
Dave MacMurchie	Ride Organizer
Alard Malek	Ride Organizer
Steve Mahovlic	Ride Organizer
John Mcgillivray	Ride Organizer

Kristy Lee Mighton
Lorraine Nygaard
Keith Patterson
Karen Smith
Guido Van Duyn

Ride Organizer
Ride Organizer
Ride Organizer
Pins & Medal Coordinator
Ride Organizer