

MINUTES OF MEETING  
B.C. RANDONNEURS CYCLE CLUB

Held: Tuesday, August 12, 2014 at MEC head office.

Committee Members Attending: Deirdre Arscott, Gary Baker, Keith Nichol, Andy Reimer, Chris Cullum, Sylvia Lee

Attending by WebEx: Mike Croy, Jim Runkel, Stephen Hinde

Regrets: Ryan Golbeck, Darren Maclachlan, Eric Fergusson, Bob Goodison, Ed Person

Minutes are available on line, <http://www.randonneurs.bc.ca>. Look for the "About BC Randonneurs" section, bottom right corner of home page.

Please note that any club member can still request an email copy of the minutes by contacting the club secretary.

Called to Order: The meeting was called to order at 7:01 pm

Approval of Agenda:

- Added item to discuss forming a sub-committee for website updates
- Added item to discuss issues with routes that are not checked prior to the event

Approval of Minutes of Previous Meeting:

It was moved, seconded and carried to adopt the minutes of the July 8 meeting as prepared.

Agenda Items:

President's Report – Andy Reimer

Andy has talked with Geoff regarding the new website over the summer but Geoff has been busy. Thus, there hasn't been a lot done for the website yet. Andy expects that in September, there will be more progress made and something tangible to look at.

Andy also mentioned he went to Vancouver Island to emcee the closing ceremony for the VI 1200. Andy commented that the event was run superbly.

Sub-committee for New Website/Website Updates

Andy likes the idea of forming a sub-committee for the website updates so Andy is not the only point of contact for Geoff. Some names that were suggested for this sub-committee are Eric Fergusson, Ryan Golbeck, Doug Latornell and Andy Reimer. The committee approved the idea of forming this sub-committee.

Treasurer's Report – Darren Maclachlan

Darren was unable to attend and sent in a brief report via email mentioning that there is the usual flow of funds from brevets and there have been no big expenses this summer.

Regional Route Coordinator's Report – Southern Interior – Bob Goodison

Bob was unable to attend the meeting and sent in his report via email:

*"Only five riders including the organizer for the make up rides. All riders finished, Richard Blair and Roy Neifer completed their super randonneur series and Paul Whaley completed his Rambling Randonneur. Ron Stewart finished his first 400km. Congratulations to all riders. The updated route sheet for the Interior 1000 in September is now posted. I will put it on Randopony soon. I will talk to Doug Fox soon and make sure all is fine with the fall 200 in Penticton."*

Regional Route Coordinator's Report – Vancouver Island – Mike Croy

The VI 1200 went amazingly well. The summer 400 was quiet compared with other rides and the summer 600 is coming up this weekend. So far, the attendance for the summer 600 looks promising.

Regional Route Coordinator's Report – Lower Mainland – Gary Baker and Chris Cullum

Chris Cullum and Barry Chase have swapped events to organize. Jeff M. has stepped up to organize the Summer 600. There is some uncertainty for the upcoming 1000. The organizers for the Chiliwack 200 series will be meeting to review the routes tomorrow. There may be some duplication for one of the routes for one of these 200 and the 600 route that Jeff has proposed.

#### Routes that are not checked/Route Selection

There were some issues with open/close times not being listed for all controls for some of the rides. It was discussed that this could be addressed by making things more clear in the Ride Organizer's Checklist.

There was another issue that arose on a ride recently where there were no finishers. The route was created using Google Maps and was not verified using another tool, so there were some issues with some of the directions.

Chris volunteered to work on updating the Ride Organizer's Checklist in the fall to include some of the suggestions that were brought up during the meeting:

- Verify using two or three tools (RideWithGPS, MapMyRide, GoogleMaps, etc.)

#### Constitution and Administrative Roles – Gary Baker

Gary has received feedback from most committee members and has been corresponding with respective members on their feedback. He has addressed this feedback in an updated draft. The following points were discussed.

- 1) Where do we put the index/table of contents? Do we even want a table of contents for the document?  
A table of contents will be added to the start of the document.
- 2) A question that arose during discussions was should the "Constitution" and the "Bylaws" sections of the document be clearly labelled as such? It was agreed, that yes, this would make it more clear.
- 3) For Part B Item 5a: "The amount of the first annual membership dues shall be determined by the directors and after that the annual membership dues shall be determined at the annual general meeting of the society." was removed. Item 5b was moved up to 5a and was reworded to "The membership fees are to be set by the Executive to allow the club to fulfil the purposes outlined in the constitution."
- 4) For Part B Item 6a: "All members are in good standing except a member who has failed to pay his *the* current annual membership fee or any other subscription or debt due and owing by him to the Society. ~~and he is~~ *They are* not in good standing so long as the debt remains unpaid." was reworded to say "All members are in good standing who pay the current annual membership fee and signed the appropriate waivers."
- 5) For Part B Item 9 – Membership Conduct, it was suggested that there should be a section added for conduct at club events.
- 6) For Part C Item 3, it was suggested that the wording needed to be changed to make it clearer what can and can't happen at extraordinary general meetings and annual general meetings.
- 7) For Part D Item 1, it was discussed that the term 'Zone Director' should be changed to 'Regional Director'.
- 8) For Part D Item 2, it was discussed that an item should be added to the effect that the results of the election should be announced at the Annual General Meeting.
- 9) For Part D Item 3, it was agreed that this section should be left where it is in the document.
- 10) For Part D Item 3b, it was agreed the stipulation that the president and vice president be required to participate in a special project was removed.
- 11) Part D Item 3e (Duties of the Regional Directors), it was discussed that the duties of the regional directors are as follows:
  - represent the interests of the members within their respective regions at the Meeting of Directors.

- ensure the business of the club is being carried out within each region.
- carry out the duties of the members at large.

12) For Part D Item 8 (Operational Committees), the question was raised whether this section should be removed? It was decided to keep this section in as the wording allows for existing committees to become defunct when they are no longer deemed necessary.

13) For Part E Item 3, the title was changed to "Absence of Directors".

14) For Part F Item 3, it was discussed and agreed that this section would be changed to indicate the club will not borrow money.

#### Nominations for next year's committee

- Need to send an email to every member for nominations, post notice on website, and in discussion group.

#### AGM

- Only item requiring vote is the changes to the Club Constitution and Bylaw.
- Andy volunteered to organize the AGM.

#### Review Action Items

The action items were reviewed. See Action Items section below.

#### Other business

##### High-vis vests that meet European requirements

- Several members have reached out to Chris to ask for these. Chris will look into this.

The meeting was adjourned at 9:02 pm.

**Next meeting** will be at 7 pm on September 9 at the MEC head office, 149 West 4<sup>th</sup> Avenue, Vancouver.

#### **Action Items:**

##### **New Items:**

1. Chris to work on updating Ride Organizer's Checklist in the fall.
2. Chris to look into High-vis vests that meet European requirements.

##### **On-going Items:**

1. Andy to start working on material for helping to educate members on insurance coverage, waivers and liability.
2. Mike Croy and Gary Baker to review the constitution and roles.
3. Ryan G. will setup an Excel spreadsheet for organizers to enter event results.
4. Chris to create two variants of the club logo – one without text and one with text on the side. Chris suggested that Geoff, who is working on the website, can do this.
5. Andy to draft an email for distribution to members of the club asking for consent to receive club emails that may contain commercial interests. Andy to also follow up with Ryan G to determine if new fields can be added to the database to track the information required by the new anti-spam laws (date of consent and method of consent). Andy will also investigate open source email systems to help maintain lists of people who have opted to received information e.g. for pacific populaire and Canada Day ride. The membership form will also need to be updated to allow members to opt out of receiving emails. Andy looked into several tools, such as MailChimp, that will automatically manage this for us.
6. Keith Nichol to help with the restocking of the first aid kits – this will occur in November.
7. Deirdre and Gary to have the constitution on the web site updated to reflect the change made in the extraordinary meeting on July 9, 2014 (to allow for mail-in ballots).

##### **Completed Items:**

1. Andy to follow up with Ali and Roger regarding the anti-spam law for the Canada Day Populaire.
2. Keith to follow up with Danelle regarding the anti-spam law for the Pacific Populaire.

**Appendix**  
**2013-2014 Committee**

	Position:
Andy Reimer	President
Stephen Hinde	Vice-President
Ryan Golbeck	Past President, Database Projects
Darren MacLachlan	Treasurer
Sylvia Lee	Secretary
Bob Goodison	Southern Interior Route Coordinator
Gary Baker	LM Route Co-Coordinator
Chris Cullum	LM Route Co-Coordinator
Mike Croy	VI Route Coordinator
Deirdre Arscott	Member at Large
Chris Cullum	Member at Large
Eric Fergusson	Member at Large
Keith Nichol	Member at Large
Ed Person	Member at Large
Jim Runkel	Member at Large

**Some of our many volunteers**

	Position:
Tracy Barill	Permanents Co-Coordinator, Ride Organizer
Luis Berhardt	Ride Organizer
Richard Blair	Ride Organizer
Bob Boonstra	Ride Organizer
Kevin Bruce	Ride Organizer
Barry Chase	Ride Organizer
Brynne Croy	Ride Organizer
Will Danicek	Ride Organizer
Rick Den Braber	Ride Organizer
Colin Fingler	Fleche Coordinator
Graham Fishlock	Ride Organizer
Keith Fletcher	Ride Organizer
Keith Fraser	Ride Organizer
Mark Ford	Ride Organizer
Doug Fox	Ride Organizer
Carol Hinde	Ride Organizer
Ali Holt	Canada Day Populaire, Co-Coordinator
Roger Holt	Canada Day Populaire, Co-Coordinator
Mikael Jansson	Ride Organizer
Bob Koen	Permanents Co-Coordinator, Ride Organizer
Wim Kok	Peace District, Route Coordinator, Ride Org
Manfred Kuchenmuller	Ride Organizer
Danelle Laidlaw	Pacific Populaire Organizer, Clothing
Doug Latornell	Rando Pony
Phillip Lennox	Ride Organizer
Cheryl Lynch	Data Manager, ACP Rep, Ride Organizer
Dave MacMurchie	Ride Organizer
Alard Malek	Ride Organizer
Steve Mahovlic	Ride Organizer
John Mcgillivray	Ride Organizer
Kristy Lee Mighton	Ride Organizer
Lorraine Nygaard	Ride Organizer
Keith Patterson	Ride Organizer
Karen Smith	Pins & Medal Coordinator
Guido Van Duyn	Ride Organizer